Management matrix

# Important and urgent

* Complete my diploma in electrical engineering (computer systems)
* Practise electrical engineering and physics for a better understanding
* Study for electrical engineering and physics
* Practice maths test on 7 June
* Prepare for engineering skills assignment
* Stay up to date with my academics

# Important and not urgent

* Making new friends
* Look for a job
* Being successful at the end of the day
* Have valid business ideas

# Unimportant and urgent

* Getting a car
* Gambling
* Taking part in school events
* Participating in sports

# Unimportant and not urgent

* Watch movies and series
* Parties
* Dating
* Trying to fit in